BOARD MEETING AS POSTED
BECKER COUNTY BOARD OF COMMISSIONERS
DATE: TUESDAY, October 20, 2026 at 8:15 am
LOCATION: Board Room, Courthouse

1. Meeting was brought to order by Chair Jepson. Commissioners in attendance: Jepson, Hansen, Meyer, Vareberg and Nelson, County Administrator Carrie Smith and minute taker Peggy Martin.
2. Pledge of Allegiance.

Agenda/Minutes:

1. Agenda – Motion and second to approve the agenda (Meyer, Nelson) carried.
2. Minutes – Motion and second to approve minutes of October 6, 2026 with the requested changes (Meyer, Hansen) carried.

Consent Agenda

1. Motion and second to approve and accept the following Consent Agenda Items: Auditor-Treasurer: Regular Claims, Auditor Warrants and Claims over 90 Days, License List: Tobacco License – Renewals: Chief Corner Store – Patricia Moran – Pine Point Twp, The Cormorant Store – Lars Odegaard – Cormorant Twp, Osage Bait and Tackle – Peggy Branstrom – Osage Twp, Seven Sisters Spirits – Noah Danielson – Lake View Twp, Toad Lake Store – Cynthia Knoll – Toad Lake Twp, Two Inlets Country Store – Robert Peterson – Two Inlets Twp, 4 Corners Convenience Store – Joshua Swangler – Erie Twp, September 2026 Cash Comparison, Sales Tax, & Investment Reports, Human Services: Regular Claims, Public Health, & Transit (Meyer, Hansen) carried.

Becker County Fair Board: presented by Travis Schauer, Casey Christensen, and Brant Bigger.

1. 2026 Becker County Fair was a success.
    - Money came from derby and carnival rides, rodeo lost money.
    - Horse barn has been torn down, and a new building is going up.
    - Catching up on deferred maintenance.
    - The Fair Board would like the transit building transferred to the Becker County Ag Society.
    - Motion and second to approve the interim usage of the transit building to the Becker County Ag Society until a decision about the building is made (Nelson, Meyer) carried.

Sunnyside Care Center: presented by Ashley McNally.

1. Last State Survey was perfect with zero deficiencies.
2. Maintains a 5 Star rating.
3. Positive bottom line at the end of the fiscal year.
4. Currently 24 of 30 beds are filled because of staffing shortage due to PFML.
5. Motion and second to approve the ECPN (Equitable Cost-Sharing for Publicly-Owned Nursing Facilities) for 2027 in the amount of $21,588 (Nelson, Meyer) carried.

Commissioners:

1. Open Forum:
    - None.
2. Reports and Correspondence: Reports were provided on the following meetings:
    - Commissioner Nelson – NRM, Negotiations, Courthouse.
    - Commissioner Meyer – Negotiations, Courthouse, Historical Society, LCSC, West Central Economics Board, Partnership4Health, DAC.
    - Commissioner Hansen – Human Services, Employee Recognition, Finance.
    - Commissioner Vareberg – NRM, EDA.
    - Commissioner Jepson – Partnership4Health, EDA, Human Services, Sr Council, WCRJC.
3. Planning Commission Discussion regarding the continued need for a separate planning commission or to bring the applicants straight to the board.

4. Appointments.
    - Motion and second to appoint Michelle Johnson to the EDA Board representing District 1 (Jepson, Nelson).

County Administrator: presented by Carrie Smith.

1. Report.
    - Credit Card Vendor demo will be happening soon.
    - Data requests have increased.
    - EDA Housing Specialist interviews will be happening soon.
    - Negotiations continue this week.
    - Township Meeting Thursday, October 22 at 6:00 pm.
    - District 4 Meeting October 30 in Fergus Falls.
2. Motion and second to update the EDA Per Diem rate to $55 per meeting to include IRS Mileage rates (Nelson, Meyer) carried.

Human Services: presented by Christy Ramsey.

1. Motion and second to approve MDH Rural Health Transformation Project CMHI Grant Award in the amount of $277, 082 (Nelson, Hansen) carried.
2. Parking Lot Lease Agreement Amendment.
    - Rate per parking space is increasing from $12.50 to $20. We rent 30 spaces.
    - Confirm the number of parking spaces we need and bring back to board.

Human Resources: presented by Teaira Christen.

1. Motion and second to approve Resolution 10-26-2D – OSHA Safety Grant Application up to $10,000 which requires a match by the County (Nelson, Meyer) carried.
2. Motion and second to approve the Safety Program (Nelson, Meyer) carried.

Information Technology: presented by Judy Dodd.

1. Motion and second to approve the Door System Upgrade and Licenses with Gallager System Software in the amount of $25,628.44 (Hansen, Nelson) carried.

Highway: presented by Jim Olson.

1. Motion and second to approve Resolution 10-26-2C – Bid Award – 003-638-011 to Gladen Construction in the amount of $3,177,213.97 (Meyer, Vareberg) carried.

Land Use: presented by Steve Skoog and Mitch Lundeen.

1. NRM/Parks & Rec.
    - Matt Smith Easement across Tax-Forfeited Land Application consideration.
        i. Motion and second to grant an easement tied to the owner (Matt Smith) not the property (Nelson, Meyer) carried.
    - Motion and second to approve the Capital Purchase of a Bobcat Toolcat up to $80,000 from Swanson's Equipment (Nelson, Meyer) carried.
2. Environmental Services.
    - Motion and second to approve Resolution 10-26-2A – 2027 Solid Waste Assessment (Hansen, Vareberg) carried.
    - Motion and second to approve Resolution 10-26-2B – 2027 Solid Waste Fees (Hansen, Vareberg) carried.

Maintenance-Facilities: presented by Brent Bristlin.

1. Motion and second to replace a window in the New Courthouse in the amount of $9,200 (Meyer, Nelson) carried.

Planning & Zoning: presented by Kyle Vareberg.

1. Motion and second to approve the Joint Powers Agreement with Height of Land Township for Cannabis Zoning Regulations pending County Attorney approval (Nelson, Meyer) carried.

Being no further business, Board Chair Jepson adjourned the meeting at 11:41 am.

/s/ Carrie Smith	/s/ Erica Jepson
Carrie Smith	Erica Jepson
County Administrator	Board Chair